

GUIDELINES FOR CONTRIBUTORS

The *Israel Journal of Zoology* welcomes original research articles in all fields of zoology. In particular, articles dealing with the fauna of Israel and other countries of the Near East, the Red Sea, and the Eastern Mediterranean region are encouraged.

Original articles should be submitted to the editors at Tel Aviv University. If accepted they become the property of the publisher, Laser Pages Publishing Ltd., and may not be published elsewhere in full or in part without permission.

Authors are entirely responsible for statements, whether fact or opinion. All papers are subject to review. Authors may suggest competent referees for consideration by the editorial board. Referees will remain anonymous unless they expressly request to be identified.

FORM OF MANUSCRIPT: Papers should be concisely written. Consulting the latest issue of the *Journal and Scientific Style and Format* (Council of Biology Editors) is highly recommended. Manuscripts should be submitted in triplicate, typed double-spaced on one side of a page only, leaving 3-cm margins on both sides, without right justification. Pages should be numbered consecutively, including cover page. Body of text, references, tables, and figure legends should each start on a new page. Words that are to be italicized, such as genus and species names, should be italicized in the manuscript or underlined with a single line. No more than three categories of subheadings are allowed; their hierarchy should be clearly indicated. Page 1 of the manuscript should contain the article title, authors' names (including first names), complete affiliations, current addresses, a short running title (abbreviated form of the title) of less than 55 characters, and the name, mailing address, and telephone, fax, and e-mail contacts of the author to whom correspondence should be sent. Page 2 should contain an abstract (not exceeding 250 words) that is a brief but informative summary of the contents and the conclusions of the paper. The abstract should be intelligible to a non-specialist in the field and should avoid specialized terms and abbreviations or symbols that require definition. It should not contain references. Keywords (5–7) should be provided.

A suggested organization of an article is: Abstract, Introduction, Materials and Methods, Results, Discussion, Acknowledgments (if any), and References. Short papers published as "Notes" do not have abstracts.

"New Records" are published once a year. This section is devoted to new records of species previously unknown from an area of special interest to the *Journal* (i.e., Near Eastern countries, the Red Sea, and the Eastern Mediterranean region). Each new record should be written in the form of an abstract of no more than 600 words, with references but without other subheadings. References should be kept to the necessary minimum. Locations should be described including longitude and latitude, but not maps. Figures and tables should be avoided. Museum-deposit reference numbers should be listed.

To expedite publication of manuscripts, authors should submit the final accepted version in electronic format, including the text, tables, and figures. Diskette, Zip, or CD-ROM are acceptable. The name and version of the word processor used, as well as programs used to prepare figures, should be indicated.

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TABLES: Number tables consecutively with Arabic numerals in order of appearance in the text. Type each table double-spaced on a separate page with a short descriptive caption directly above the table and any footnotes (indicated by superscript lower case italic letters) directly below the table.

FIGURES: Number all figures with Arabic numerals in order of appearance in the text. Type all legends double-spaced consecutively on a separate sheet. Identify all figures on the back in pencil with the authors' names and figure number, indicating TOP. Plan figures to fit the proportions of the printed page (17.5 × 22.5 cm). Figures should be in a form suitable for reproduction. Lettering should be large enough (10–12 points) to take a reduction of 50 to 60%. Symbols used to identify points within a graph should be large enough that they will be easily distinguishable after reduction.

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When combining line drawings and photographs in a single figure, each section should have its own scale bar. Scale bars within figure are always to be preferred, rather than magnification.

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REFERENCES: References within the text should indicate names of the authors and year of publication for one or two authors (e.g., Ben-Ami, Sivan, 2000). Use letters to distinguish among citations with the same year. Use "et al." for more than two authors (but in the **References** section list all authors). Multiple references in the text should be arranged chronologically; those of the same year alphabetically. Example: (Jones and Cohen, 1987; Cohen and Jones, 1988a,b; Levy et al., 1989; Xavier, 1989; Brown, in press). "In press" is acceptable; however, "submitted", "in preparation", and "unpublished" should not be used in the **References** section. For "personal communications" the author is responsible for obtaining permission for such citation from the person cited. Note the reference styles in the following examples:

Ben-Ami, F., Sivan, N. 2000. A survey of landsnails from southwestern Jordan. *Isr. J. Zool.* 46: 181–191.
Bodenheimer, F.S. 1935. *Animal life in Palestine*. L. Mayer, Jerusalem, 88 pp.
Gatten, R.E., Miller, K., Full, R.J. 1992. Energetics at rest and during locomotion. In: Feder, M.W., Burggren, W.W., eds. *Environmental physiology of the amphibians*. University of Chicago Press, Chicago, pp. 314–377.

TAXONOMY: Authors must comply with the requirements of the International Code of Zoological Nomenclature and with the published Opinions of the International Commission. The following abbreviations should be adopted: n. gen.—new genus; n. sp.—new species; n. comb.—new combination of names; n. syn.—synonymy established for the first time; n. stat.—new change in rank of a name. *Nomen nudum*, *nomen dubium* are not abbreviated. In treating the taxonomy of a described taxon, the following form is essential for the beginning of a chapter:

Filippia oleae (Costa, 1832)
(Fig. 1)

Coccus oleae Costa, 1882:21.

Lecanium oleae Smith, 1892:15 (list); Brown, 1899:20 (redescription).

Filippia oleae Fernald, 1903:13 (catalog); Hall, 1943:50 (hosts list).

The full references to the above citations should be given in the **References** section.

New taxa must be distinguished from related taxa. In describing new species, the complete data of the type-series, together with the collection(s) in which it is deposited, will be recorded in the original description as follows:

MATERIAL EXAMINED. Holotype ♀, ISRAEL: Jerusalem, 14.v.1956, on *Ficus carica*, F. Levi (BMNH). Paratypes, 20♂, same data as holotype, (USNM); 8♀ Tel Aviv, 3.v.1962, *Acacia* sp., G. Broan (ZTV).

Authors are required to deposit all type-material in nationally or internationally recognized institutions and not private collections.

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